



December 2, 2020

Dear Parent(s) or Guardian(s):

Beginning Tuesday, January 5th, 2021, students in grades nine through twelve at Daniel Boone High School and David Crockett High School will be expected to participate in live, synchronous remote instruction each class period with their teachers while attending school either fully remote or on a hybrid schedule. Virtual synchronous instruction can be defined as a two-way, realtime instruction between teachers and students through computers or other electronic devices. Washington County Schools has made this decision in order to increase student engagement while students are on a virtual or hybrid schedule.

Virtual synchronous instruction will be provided Monday, Tuesday, Thursday, and Friday. Wednesday will be used as an intervention or small group day for students who need additional support and/or in-person instruction (CTE, Special Education, At-Risk, Science Labs). All other students will complete their required assignments through Canvas on Wednesdays.

Attendance will be taken each class period Monday, Tuesday, Thursday, and Friday based on your child's attendance in the live Google Meet sessions with the teacher. If your child is unable to participate in synchronous instruction due to a hardship (technology or internet issues, young children in the home, etc.), please contact your child's school principal to develop an alternate learning plan **before Tuesday, December 15th**. Hardship documentation must be completed and on file for any student who cannot participate in live synchronous remote instruction. Failure to follow this procedure may result in unexcused absences.

For virtual synchronous instruction, your child will be expected to login at the beginning of each class period. The daily bell schedule is listed below:

1st block: 7:45-9:05
2nd block: 9:10-10:30
3rd block: 10:35-11:20
4th block: 11:25-12:50
Lunch Break 12:55-1:20
5th block: 1:25-2:45

Teachers will provide at least thirty minutes of direct instruction each class period for students before releasing students to complete independent practice, but teachers may provide up to 80 minutes (the entire class period) of direct instruction.



Students should follow these daily expectations on Monday, Tuesday, Thursday, and Friday during fully virtual or hybrid schedules:

1. Students are expected to log on the Google Meet before the tardy bell.
2. Students are expected to log on to the Google Meet muted but with video on.
3. Students are expected to show their face on the screen to engage with the teacher virtually. Students may use the background features provided in the Google Meet (blur, beach, fireworks, etc.) if they want to hide their background in the video.
4. Students are expected to remain on the Google Meet until released by their teacher.
5. Students are expected to follow Washington County dress code.
6. Students will be sitting in a seat during the Google Meet, not lying down.
7. Students should be ready to engage and learn following the daily bell schedule.
8. Students will participate in class activities, discussions, and assignments.
9. Students are expected to follow the Student Code of Conduct and all policies and procedures outlined in the High School Student Handbook.

If your child cannot participate due to illness, doctor's appointment, etc., please follow normal attendance reporting procedures by sending doctor's excuses and/or parent notes to the attendance clerk at your child's school. Parents may use up to five parent notes during a school year. Each parent note will excuse one day of absence.

If you have additional questions concerning attendance procedures or synchronous instruction, please contact your school principal for more information.

Sincerely,

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